

## **SELKIRK BIDS – SECURITY POLICY 30.01.23**

### **SECURITY**

A key principle of the UK GDPR is that Selkirk BIDS processed personal data securely by means of ‘appropriate technical and organisational measures’ – this is the ‘security principle’.

- Selkirk BIDS will undertake risk analysis, implement organisational policies, and ensure physical and technical measures are in place to support the security policy. When implementing our policies, we have taken into account the additional requirements about the security of our processing – and these also apply to those who process data in line with Selkirk BIDS activities. All nominated staff accessing CCTV will be Disclosure Checked in accordance with current Legislation.
- Selkirk BIDS will undertake and review annually analysis (or sooner if the need arises) of the risks presented by our processing and use this to assess the appropriate level of security we need to put in place, and to improve our policies where possible.
- When deciding what measures to implement, we take account of the state of the art and costs of implementation.
- Selkirk BIDS have taken steps to implement our Security Policy and we have additional policies including training, code of conduct, privacy policies in place to enforce them. These policies have been assessed by Selkirk BIDS, and what we need to do by considering the security outcomes we want to achieve. We have put in place basic technical controls such as those specified by established frameworks like Cyber Essentials.
- We understand that we may also need to put other technical measures in place depending on our circumstances and the type of personal data we process. We use encryption in our communication where it is appropriate to do so.
- Selkirk BIDS has policies in place which covers requirements of confidentiality, integrity and availability for the personal data we process. We make sure that we can restore access to personal data in the event of any incidents, such as by establishing an appropriate backup process.
- Selkirk BIDS conducts regular testing and reviews of our measures to ensure they remain effective, and act on the results of those tests where they highlight areas for improvement. Where appropriate, we implement measures that adhere to our code of conduct. We ensure that any data processor we use also implements appropriate technical and organisational measures.

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### **FURTHER HELP AND ADVICE**

For more information and advice about this policy contact

Data Protection Officer

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